

NEWMAN LEADERSHIP ACADEMY

Board Meeting MINUTES

JUNE 17, 2016

6:30 PM

MEETING CALLED BY	Mrs. Afarah Board
TYPE OF MEETING	Board Meeting
MEETING CHAIR	Mrs. Afarah Board
NOTE TAKER	Mrs. Afarah Board
ATTENDEES	Mrs. Afarah Board, Mr. Rikke Van Johnson, Dr. Jean Peacock, Dr. Lori Collins, Dr. Jean Peacock
ABSENT	Dr. Elsa Valdez (on leave), Mrs. Veronica Amerson
GUESTS	Tom Nichols, CSMC, Mrs. Payne, Principal; Mr. Jason Patterson

- I. The Board meeting was called to order at 6:38 p.m. by Mr. Johnson
- II. Pledge of Allegiance to the Flag
- III. Public Comments
 - No public comments
- IV. Approval of Agenda
- V. Approval of Minutes from the Previous Meeting
 - Minutes May 2 and May 23 – moved Mr. Johnson, seconded by Dr. Collins. Approved with consensus
- VI. Budget
 - Review and Discussion of LCAP – Local Controlled Accountability Plan was reviewed by Mr. Nichols. The LCAP is a “master plan” for the school. It takes in consideration plans and revisions the school stated it would do. It works in a three-year cycle. Any significant changes or revisions will be documented in “reflections” section for accountability. The LCAP is similar to a school strategic plan. It was asked if we met our 2015/16 goals? Mrs. Payne stated we did for the most part. We did much better than the previous year. The allocation for the 2016/17 year was \$291,901.
 - Approval of LCAP – it was moved by Mr. Johnson, seconded by Dr. Peacock. Approved by all in attendance: Mrs. Afarah Board, Mr. Rikke Van Johnson, Dr. Jean Peacock, Dr. Lori Collins, Dr. Jean Peacock
 - Approval of 2016-17 Budget – Mr. Nichols reviewed the budget. The budget has a revenue of \$1,269,000 and \$1,479,398 of expenses with a positive net of \$148,000. Which is a \$290k improvement from the previous year. The budget is based on a 140 enrollment. Mr.

Nichols also reviewed and described the items listed on the Debt portion of the budget – which shows up on the balance sheet. It was moved by Mr. Johnson, seconded by Drs. Collins. Approved by all in attendance: Mrs. Afarah Board, Mr. Rikke Van Johnson, Dr. Jean Peacock, Dr. Lori Collins, Dr. Jean Peacock

- Reserves Projection - in the budget narrative submitted, it shows that we may not hit 5% reserve this year, we are moving in that direction. What we are projecting for 2016/17 is a 5% reserve. \$50,000 is traditional amount of reserves. Bigger picture is we are paying down our negative net asset.
- Educator Effectiveness expenditure plan – this is for Board’s review and approval. This is generally due by June 30. Mrs. Braswell reviewed the plan. It’s a good reserve amount. The total is \$11,322 grant provided and the allocation of the items listed. Moved by Dr. Collins, Dr. Peacock, approved by all in attendance: Mrs. Afarah Board, Mr. Rikke Van Johnson, Dr. Jean Peacock, Dr. Lori Collins, Dr. Jean Peacock
- Status of \$56,000 Repayment Plan - the repayment plan of \$2500 per month has been approved by the state.
- Discuss “Not Positive” Status provided through Audit and next steps – letter was reviewed by Mr. Nichols to the Board. NLA has already responded and have begun to set up appointments to work with. Meetings will be scheduled to discuss the improvements. The frequency of the audit is unknown but at least once a year; all schools get at least one. Next interim audit is in November 2016.
- 2016/2017 Budget Process and Approval Schedule – Mr. Nichols will put together a compliance calendar for the 2016/2017 year. Dependent on the District calendar, Mr. Nichols will create one by our Board meeting in Aug/Sept.

VII. Principal’s Report

- Mrs. Payne emailed the Principals report and reviewed with the Board.
- Enrollment has held steady at 110 to 115.
- By June 16, we have 86 students pre-enrolled. We are targeting 150+ enrollments for start of the school year to help meet our 140 enrollment/budget projection.
- Suggestion we fully utilize SARP
- We will receive \$110k from the ACES grant
- 30 of the new ipad models acquired from Apple by Mr. Patterson. Which will be an excellent tool when the students Skipe in the Global Network Initiative.
- Charter Renewal is critical. We should get started on it asap. The Board should be involved in the planning and presentation Need to be a united effort.
- Need to continue to Global Network perspective – which is unique. The projects within this can be linked to the Common Core.

- Enrollment Status and Strategy to Achieve 140 - post cards will continue to be distributed and Mr. Patterson stated he will be on the ground and face-to-face.
- Marketing Plans – updated the webpage, send a package to the local businesses; visited head start, purposed new signs. On the announcements at ECF.
- SB740 Status
- Staffing Update - All but 2 teachers are returning – which is great. Need to focus on training for staff.

VIII. Closed Session –

- Personnel
- Lease Discussion (Mr. Johnson recused himself).

IX. Reconvene Open General Session

- We will respond via letter to Mr. Browne and his attorney; and have our attorney review the letter.
- Meeting scheduled with Ecclesia Christian Fellowship (ECF) on June 23 to address the 2016/2017 lease.

X. Board Comments

- The next Board meeting will be held in Aug meeting 4th Monday.
- It was suggested that we order some polo shirts for the staff and the board members to show uniformity.
- The Board requested an enrollment status every other week.
- A school calendar will be distributed.

XI. Adjournment

- It was moved by Dr. Peacock and seconded by Dr. Collins that the meeting be adjourned at 8:15 PM. Approved by all in attendance: Mrs. Afarah Board, Mr. Rikke Van Johnson, Dr. Jean Peacock, Dr. Lori Collins, Dr. Jean Peacock