

NEWMAN LEADERSHIP ACADEMY

Board Meeting MINUTES

FEB 24 2016

6:30 PM

MEETING CALLED BY	Mr. Rikke Van Johnson
TYPE OF MEETING	Board Meeting
MEETING CHAIR	Mrs. Afarah Board
NOTE TAKER	Mrs. Afarah Board
ATTENDEES	Dr. Jean Peacock, Mrs. Afarah Board, Mrs. Veronica Amerson, and Dr. Lori Collins,
ABSENT	Dr. Elsa Valdez (on leave), Mr. Rikke Van Johnson
GUESTS	Mrs. Michelle Braswell, NLA Business Manager; Mrs. Joyce Payne, NLA Principal; Mr. Tom Nichols, Charter School Management, Business Specialist

- I. The Board meeting was called to order at 6:35 p.m. by Mrs. Board
- II. Pledge of Allegiance to the Flag
- III. Public Comments
 - No public comments
- IV. Approval of Agenda
 - Agenda approved by all in attendance by consensus.
- V. Approval of Minutes from the Previous Meeting
 - It was moved by Dr. Collins and seconded by Dr. Peacock that we approve the minutes from the January 2016 Board meeting. The minutes were approved by all in attendance: Dr. Jean Peacock, Mrs. Afarah Board, Mrs. Veronica Amerson, and Dr. Lori Collins.
- VI. Budget
 - Mr. Nichols reviewed the 2nd Interim Budget report for the NLA Board approval. Approved report is due to the District by March 1st.
 - There was a decrease in revenues of 20% due to ADA.
 - There was a decrease of 3% in expenditures.
 - The 2nd Interim shows a budget balance net income of \$406. Which is a very tight budget. Mr. Nichols mentioned that we have confidence that the food service revenue area and PCSGP Grant deferred revenue reconciliation should reap some relief.
 - This 2nd interim report does not have a reserve; however, the overall position of a positive net income is progressing in the right direction.
 - Mr. Nichols will email the narrative that supports the budget to the board after the draft is completed.
 - It was moved by Dr. Peacock to approve the 2nd Interim Report; second by Mrs. Amerson. 2nd Interim report approved by all in attendance: Dr. Jean Peacock, Mrs. Afarah Board, Mrs. Veronica Amerson, and Dr. Lori Collins.
- VII. Principal's Report
 - Mrs. Payne distributed the Principal's Report
 - It was asked about the status of a couple of parent complaints received (specially the one with email dated Feb 1). Mrs. Payne reported that the complaints have been resolved; one of which was unsubstantiated.

- All cell phones and tablets have been banned from the school due to miss-use. Mrs. Payne mentioned that she will be distributing the “Parent’s Guide to Online Safety”. To all parents. Copies were distributed to the Board as information.
- \$88,227.01 charter school grant amount came in; however, there is a dispute with CAM as to the amount they forwarded to us. Approximately \$37,000 of the \$88,227 is in dispute.
- The State has found against the school for the lease of 2014/2015 the money has to be repaid of \$56,000. 2015/2016 has been cleared to pay the grant; however, we cannot get those dollars until we have paid the \$56,000. Further discussions and strategies will be discussed on how the school can pay the \$56,000.
- Black History Month program went very well.

VIII. Woodward Best Practice Discussion

- Guest, Mr. Bryon Briggs, Principal of Woodard was on hand and provided best practices of the Woodward school; specifically in the areas of: increased ADA, community outreach, school funds/revenue and teachers.

VIII. Open Items

- Board Elections – tabled to next meeting
- IX. Closed Session: Adjourn to closed session:

- 2013-2015 Expense Discussion

X. Reconvene Open General Session:

- 2013-2015 Expense Discussion held. The Board will plan to get on the ECF Board Meeting agenda to discuss the topic with that Board of Directors.

XI. Board Comments:

- Principal Job Description was provided for the Board review via email. Mrs. Payne is waiting for the Board’s okay to move forward with recruitment. The job description will be redistributed to the Board with recruitment targeted to begin in March 2016 and an anticipated start date of new principal by July 2016.

XII. Adjournment-

- It was moved by Dr. Peacock and seconded by Mrs. Amerson that the meeting be adjourned at 8:45 PM. Approved by all in attendance: Dr. Jean Peacock, Mrs. Afarah Board, Mrs. Veronica Amerson, and Dr. Lori Collins.